



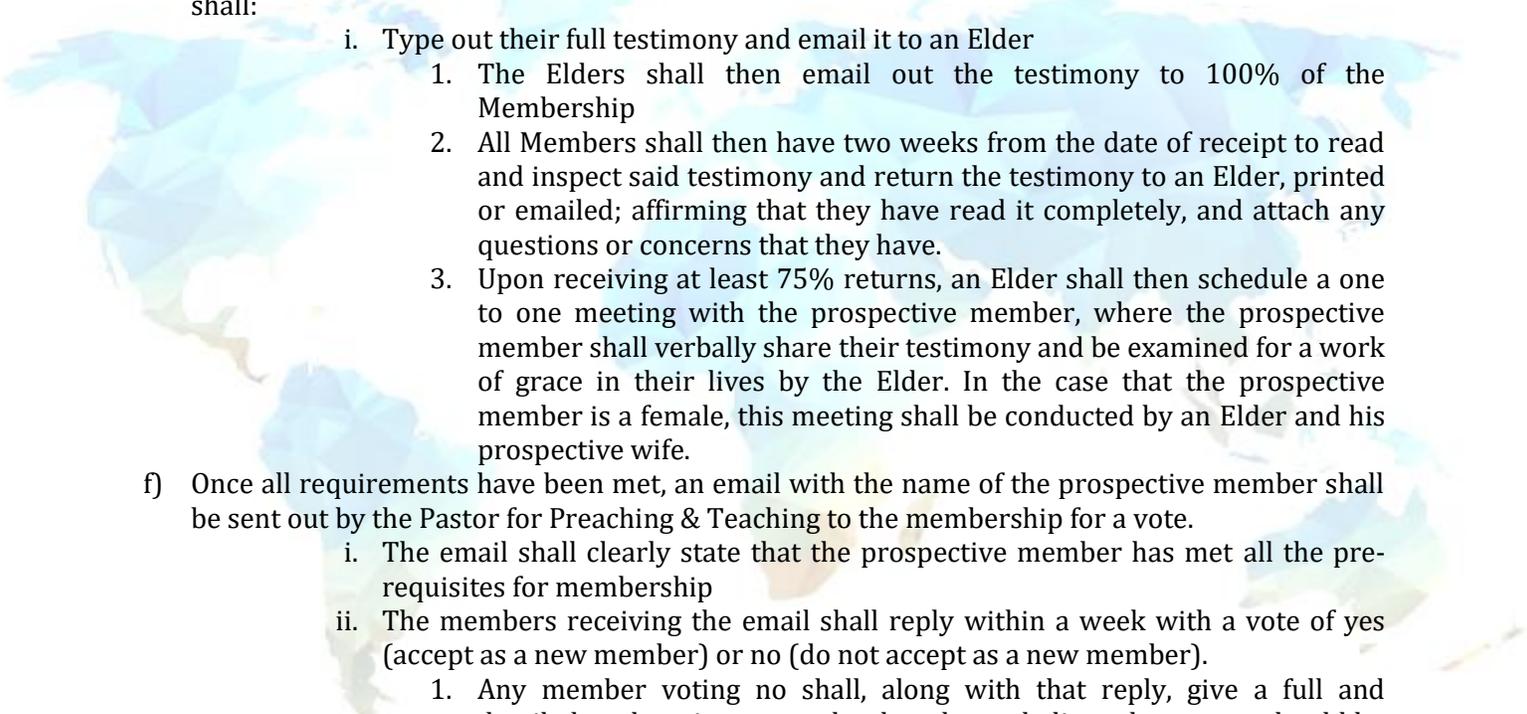
MEMBERSHIP PROCESS

Section 1. Qualifications

To qualify for membership in this church, a person must be a believer in Jesus Christ who gives evidence of regeneration, who has been baptized, in obedience to Christ, following his or her regeneration, and who wholeheartedly believes in the Christian faith as revealed in the Bible. Each member must agree to submit to the teaching of scripture as expressed in the Statement of Faith and must promise to keep the commitments expressed in the Membership Covenant. The Elders shall ultimately be responsible for determining each person's qualification for membership but that responsibility shall also be extended to the active Members of CFC in accordance with the Membership Covenant. CFC will pay careful attention in the admission of new members, that there be a clear work of grace in the life of a prospective new member.

Section 2. Becoming a Member

- a) A person desiring membership in Christ Family Church should first advise an Elder of his/her desire to become a member.
 - i. No one shall automatically/necessarily become a member by mere transfer of letter or statement, and those desiring to transfer who have a letter or statement, must still go through the new member requirements. However, members in good standing of a Christ Family Collective church may go through an abridged version of the membership process as determined by the Elders.
 - ii. No one shall become a member of this church who is under the discipline of another congregation until such matters are resolved.
- b) Once an Elder is advised of a person's desire to become a member, an Elder shall hand the prospective member a Membership Application Packet.
 - i. Said packet shall be composed of:
 1. A printed copy of the CFC Constitution & Bylaws
 2. A bio and info sheet to be filled out and turned in
- c) At the earliest convenience of the Eldership, the prospective member will be advised of a date when the CFC101 Prospective Membership Class will be held.
 - i. The prospective member will be advised to prepare for the class by reading through and becoming as familiar with the Constitution & Bylaws as they can.
 1. Of primary importance, the prospective member should study through the Statement of Faith, the Church Covenant, and the Church Membership process.
 - i. As a prerequisite to membership, each applicant shall assent to the Statement of Faith and subscribe to the Constitution & Bylaws
- d) Only after satisfactorily completing the requirements prescribed in Section 1, and subsections a, b, and c of Section 2 of Article VI, at the earliest convenience of the prospective member, in agreement with the Pastor for Preaching & Teaching, the prospective member shall present themselves before a number of the Membership of CFC to share their testimony and understanding of the gospel.
 - i. The "number of the Membership" shall be equal to or greater than 75% of the Membership at the time.
 - ii. The gathering for the purpose of this subsection may be held in any setting as long as the "number of the Membership" requirements are met.

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- iii. Members may ask questions in an examining fashion to help determine whether or not a true work of grace is evident in the life of the prospective member, however, every such event should be treated as a time of encouragement in hearing the Lord's work in the lives of others. Any concerns pertaining to a person's testimony should be brought to the attention of an Elder.
 - e) It is the desire of CFC that no prospective member, who meets all other qualifications for membership otherwise, be prevented from becoming a member due to an uncontrollable or unmanageable fear of speaking in front of people which would prevent them from completing subsection (d) of this article. Therefore, such a person who cannot, honestly and in good faith, bring themselves to share their testimony verbally in front of a number of the membership, shall:
 - i. Type out their full testimony and email it to an Elder
 - 1. The Elders shall then email out the testimony to 100% of the Membership
 - 2. All Members shall then have two weeks from the date of receipt to read and inspect said testimony and return the testimony to an Elder, printed or emailed; affirming that they have read it completely, and attach any questions or concerns that they have.
 - 3. Upon receiving at least 75% returns, an Elder shall then schedule a one to one meeting with the prospective member, where the prospective member shall verbally share their testimony and be examined for a work of grace in their lives by the Elder. In the case that the prospective member is a female, this meeting shall be conducted by an Elder and his prospective wife.
 - f) Once all requirements have been met, an email with the name of the prospective member shall be sent out by the Pastor for Preaching & Teaching to the membership for a vote.
 - i. The email shall clearly state that the prospective member has met all the prerequisites for membership
 - ii. The members receiving the email shall reply within a week with a vote of yes (accept as a new member) or no (do not accept as a new member).
 - 1. Any member voting no shall, along with that reply, give a full and detailed explanation as to why they do not believe the person should be accepted as a member.
 - iii. A unanimous vote of the active membership shall be required for acceptance of a new member.
 - iv. If a prospective member is not accepted by a unanimous vote, the prospective member will be advised of the results and be allowed to re-apply for membership after a period of three months.
 - 1. Any prospective member re-applying according to this subsection, shall be required to go through all the steps of the Membership process, or as determined by an Elder.
 - g) A prospective member who is accepted by the voting process as a new member shall be introduced as such at the next Sunday morning gathering of the church. The new member, or an Elder, will be asked to read the Membership Covenant to the congregation, and the new member shall verbally affirm the last three personal affirmations in the Membership Covenant and sign/date said covenant.
 - 1. Once the covenant is signed, the prospective member shall be thenceforth considered a member.

Section 3. Member's Directory

An up to date directory of all the members shall be kept by the Pastor for Preaching & Teaching or his designee and distributed to all the members.

- a) The Directory will be kept in any format as agreeable to the Elders.
- b) The Directory will be re-distributed to all the active members each time it is updated.
 - i. The Directory shall be updated after every time a new member is added or removed from the membership, or a member's information has changed.
- c) The Directory shall include the following:
 - i. Name, phone number, email, and picture of each member.

Section 4. Meetings of the Membership

- a) Meetings shall be held each Lord's Day, and may also be held throughout the week as the church determines.
- b) There shall be a regular members' business meeting at least every quarter, at some time apart from the Sunday morning service, and at a time acceptable to the membership. The Elders shall see that the stated meetings of the church are regularly held and that responsible members submit the required reports and documentation to the church.
- c) Special members' business meetings may be called as requested by the Elders, or at the written request, submitted to the Elders, of ten percent of the membership. In the event of a written request from the members, the Elders shall call a special meeting to be held within one month of their receipt of the request.
- d) There shall be an annual members' business meeting, at which a budget shall be approved by the membership no more than three nor less than one month prior to the start of the fiscal year. The fiscal year will commence on January 1.
- e) An Elder shall preside as moderator at all members' meetings of the church. The date, time, and purpose of any regular or special meeting shall be announced in at least two public services of the church preceding the meeting. Provided all constitutional provisions for notification have been met, a quorum shall be understood to be met by those members present.
- f) Any Elder, after unanimous agreement with all the Elders, may call for an emergency meeting of the membership body for the purpose of calling for a vote on an urgent matter. Said meeting shall be called, by minimum requirement; by sending an email to the entire membership body which details the location, time, date, and purpose for the meeting. The meeting shall be held no earlier than three hours from the time the email is sent. A quorum shall be understood to be met by those members present at the time of the emergency meeting.
- g) Meetings shall be conducted according to Democratic Rules of Order. On any matter that is brought to vote, a two-thirds vote, hereafter considered a "majority vote," is needed for it to pass (unless this constitution specifies otherwise). Abstentions will not be considered as votes cast. Only votes cast by members present at the time of the meeting will be counted.
- h) Resolutions adopted by the Elders shall be reported to the church at members' meetings and may be reversed by the church by a majority vote of the members present.

Section 5. Non-Disciplinary Removal from Active Membership

Dismissal or removal from the membership of CFC shall be made, by the Elders and after due counsel, for the following reasons:

- a) Transfer of Letter- Any member in good standing may request that a letter of membership be transferred to another fellowship of like faith and practice. No letter will be granted for one who is under the corrective discipline of this church until such matters are resolved. No letter will be granted for a member who wishes to transfer to another church which, based on the judgment of the Elders, is not loyal to Christ and His Word.
- b) Non-Letter Transfer- Any member who unites with another church without request for a letter of recommendation will be dropped from the membership after counsel with both the individual and with the receiving church (if it is possible for this counsel to occur).
- c) Physical Death- When a member dies his/her name will be removed from the membership roll.

Section 6. Reapplication for Membership

If a former member chooses to apply for membership, and they previously left the church in good standing and have been faithful in their present church, then they shall not be required to go through the steps set forth in Section 2, subsections a-e, of this Article. They will, however, be required to meet with an Elder in order to be updated and instructed as to the doctrine, policy, and direction of the church. Steps f-g will still be required prior to re-instatement of former membership.